



# 2019-2020 Annual Report

# Table of Contents

<b>A note from the CEO</b>	<b>2</b>
<b>About Tri-County Head Start</b>	<b>3</b>
<b>Who We Serve</b>	<b>4</b>
<b>Enrollment</b>	<b>5</b>
<b>Health</b>	<b>6</b>
<b>Kindergarten Readiness</b>	<b>7</b>
<b>CLASS</b>	<b>8</b>
<b>Funding</b>	<b>9</b>
<b>Expenditures</b>	<b>10</b>
<b>Parent &amp; Family Involvement</b>	<b>11</b>
<b>Looking Forward</b>	<b>12</b>



I am pleased to present Tri-County Head Start's 2019-2020 Annual Report. This report comes at a time of great national tribulation and debate as we navigate the COVID-19 pandemic.

## A Note from the CEO

This report covers both the 2019-2020 Fiscal Year, which began February 1, 2019 and ended January 31, 2020, and also our Head Start Program Year, which began in September 2019 and ended June 2020.

During this year we were proud to expand partnerships with community organizations and our area GSRP classrooms. We opened 10 new classrooms, and expanded services in Benton Harbor and New Buffalo. New busses arrived, and for the first time we have full-time substitutes. We hired more than 50 new staff members to accommodate our expansion and reduced our turnover from a high of 46% two years ago, down to 13.85%, compared to a national average of 30%!

We are also thrilled to have been named as one of the Best and Brightest organizations to work for in the country, which is a testament to exactly how far we have come in the last two years. Thank you to all of you in truly making Tri-County Head Start a great place to work.

As this report is pulled together, the future of education as we knew it is uncertain, but one thing we know for sure is that even if our buildings are closed, the learning and support will continue.

Sincerely,

Chanda M. Hillman, CEO/Executive Director



# About Tri-County Head Start

## OUR MISSION:

*To be a vibrant and progressive educational agency supporting the development of children 0-5 years of age while promoting healthy family functioning for Head Start children and families in Berrien, Cass, and Van Buren Counties.*

Since our inception, in 1972, we have served over 40,000 children. Tri-County Head Start currently serves 908 children from birth to 5 years of age, and their families in Berrien, Cass, and Van Buren Counties in both our home-based and center-based programs.

At Tri-County Head Start we support children, families, and communities on their path to success. We use a comprehensive approach, focusing on the “whole child” and their family which means partnering so students develop academically, socially, intellectually, and emotionally.



# Who We Serve



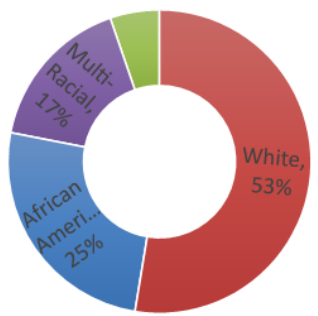
**11.68%**  
of Children Served were Homeless

**26.71%**

of eligible children in the  
3 counties were served

## Race of Children Served

■ African American ■ White ■ Other ■ Multi-Racial



**BERRIEN  
CASS  
VAN BUREN  
COUNTIES**

**1036 children**

**870 families**

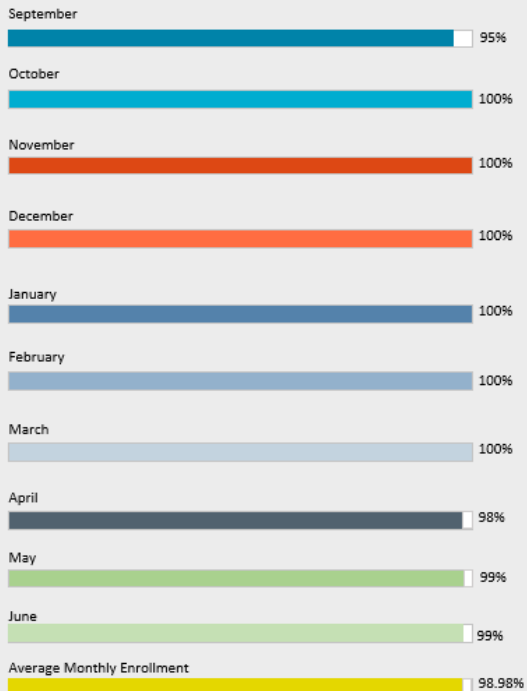
**908 Total Funded Slots**

704 Head Start 204 Early Head Start

Eligible Children = Number of Children age 0-5 living under the poverty line in each county. Some eligible children are served in other programs.

# Enrollment

## AVERAGE MONTHLY ENROLLMENT



# 84.82%

average daily attendance  
Head Start Center Based  
September 3, 2019 – March 13, 2020



Head Start  
644 Center Based  
60 Home Based

Early Head Start  
72 Center Based  
132 Home Based

908  
Slots

Health and Nutrition impacts all of us, especially young children. Tri-County Head Start helps children and families learn and maintain a healthy lifestyle. We support

healthy families in ensuring children are up-to-date on all Immunizations, Medical, and Dental exams and treatments. The below health and disability indicators demonstrate the effort made by TCHS to ensure these indicators are met.

# Health & Nutrition



## Children with up-to-date Well-Child Exams

Enrolled Children  
93%

National Rate  
90.0%



## Children with up-to-date immunizations

Enrolled Children  
95%

State Rate  
75.0%



## Children with up-to-date Dental Exams

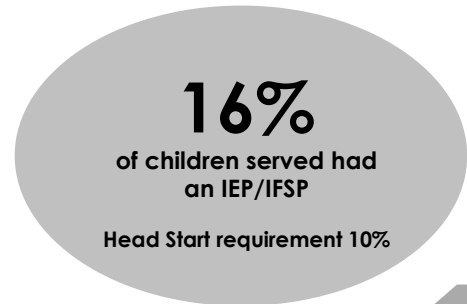
Enrolled Children  
95%

State Rate  
78.0%

## Children with up-to-date Dental Treatments

Enrolled Children  
87%

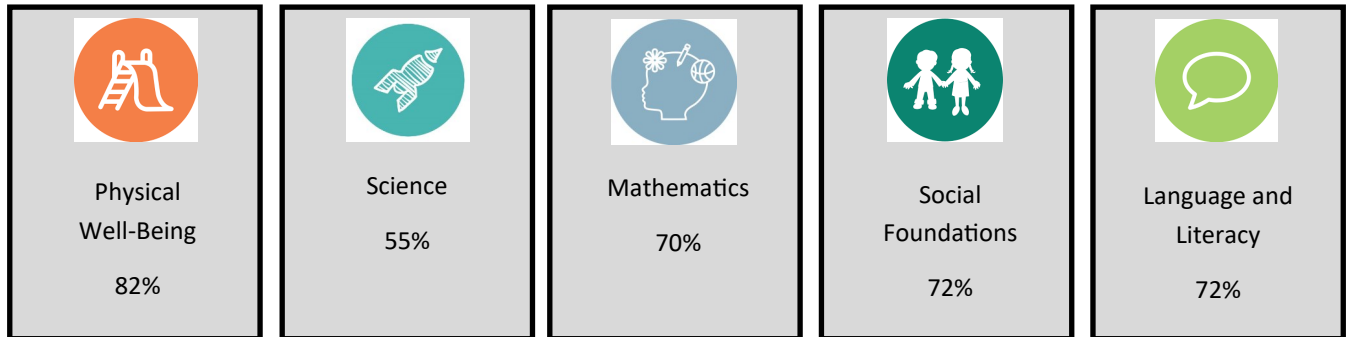
National Rate  
25.0%



# Kindergarten Readiness

TCHS assesses student progress three times a year in Head Start and four in Early Head Start. With our in-classroom programming ending early in 2019-2020 we were only able to collect assessment data twice. After our in-person sessions ended in March 2020, our teachers continued to support children and families by continuing education at home, providing resources and ideas for families.

TCHS aligned the indicators in our assessment systems to the Essential Skills in the KRA to measure the readiness of our students. The table below represents the findings.





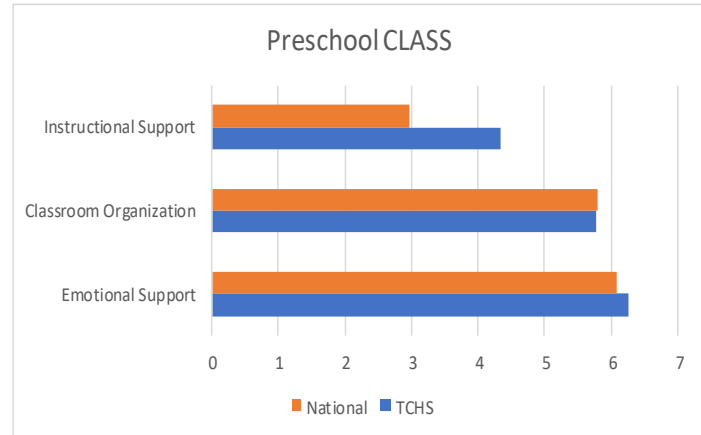


## Classroom Assessment Scoring System

The CLASS tool measures the intentional interactions

between children and teachers. TCHS uses the tool in all our Head Start and Early Head Start classrooms to measure effectiveness and intentionality of teaching practices. CLASS observers look for indicators of student comfort, effective questioning to promote higher order thinking, teacher responsiveness to students needs and more. During the 2019-2020 school year we were able to complete one CLASS observation and provide intensive and supportive coaching to classrooms with lower scores.

# CLASS



## Infant and Toddler CLASS\*

Infant Responsive Caregiving	Toddler Emotional and Behavior Guidance	Toddler Engaged Support for Learning
5.48	6.01	4.28

\*Infant and Toddler have no National Average scores for comparison

# Funding

Total Funding 2019-20 Fiscal Year

**\$14,140,979**

The fiscal year for Tri-County Head Start is February 1 through January 31. The following is the 2019-2020 report for the fiscal year. TCHS operates both a Head Start and an Early Head start program.

## Monitoring Results

An annual audit for fiscal year 2019 was conducted by Kruggel Lawton, CPA, an independent auditor, with no findings.

In May 2018, a Focus Area 2 Monitoring Review was conducted by the Office of Head Start and the Administration of Children and Families. Tri-County Head Start was found to be in full compliance with all Federal Head Start requirements.

## Department of Health and Human

**Services Head Start Award.....\$10,405,600**

→ Operating Funds .....	\$10,269,587
↳ Head Start.....	\$7,259,667
↳ Early Head Start.....	\$3,009,920
→ Training and Technical Assistance .....	\$136,013
↳ Head Start.....	\$67,849
↳ Early Head Start.....	\$63,164

## In-Kind (Match) Community

**Contributions.....\$3,344,850**

→ Head Start.....	\$2,032,257
→ Early Head Start.....	\$1,312,593

**USDA/CACFP.....\$384,223**

**Miscellaneous Revenue.....\$13,729**

Donations received from Second Baptist Church of Dowagiac, VBISD Project Lean, South Haven Rotary Club

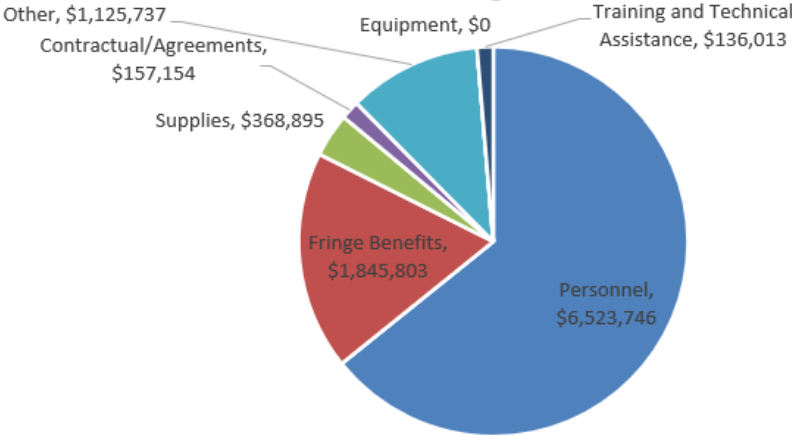
# Expenditures

## 2019-20 Budget vs. Expenditures

Expense Category	Budget	Expenditures
Personnel	\$5,916,121	\$5,655,523
Fringe Benefits	\$1,764,876	\$1,846,187
Supplies	\$499,218	\$760,225
Contractual/Agreements	\$169,715	\$161,517
Other	\$1,287,077	\$1,331,033
Equipment	\$632,580	\$521,240
Training/Technical	\$136,013	\$136,013
<b>Total</b>	<b>\$10,405,600</b>	<b>\$10,411,738</b>

## Budget for FY 2020-2021

Total Budget \$10,157,348



# Parent & Family Involvement

Children are more likely to succeed in school and beyond if their families are involved in their education. There are many ways for families to be involved. Below are some of the events and activities we offered.

**Conscious Discipline Parenting Classes**

**Policy Council**

Fantastic Fathers  
and Families

**Freddy Nights**

Parent Committee Meetings

**What's for Dinner?**



Our organization is committed to providing children a high quality preschool experience, built on a foundation of research, that prepares them for success in kindergarten and beyond. In the 48 years that Tri-County Head Start has been providing services to Berrien, Cass, and Van Buren counties we have served more than 40,000 students and their families on their path to success. For the upcoming year we are excited to continue to build on our success and deepen our commitment to continuous quality improvement.

## Looking Forward

### GOALS FOR 2020-2025



Tri-County Head Start will enhance strengths-based professional development and training opportunities for all staff members to maximize potential and quality of Services.



Tri-County Head Start will increase community awareness that we are leaders in Early Childhood Education.



Tri-County Head Start will improve access to community resources and services for the children and families we serve.





**775 Hazen Street, Paw Paw, Michigan 49009 ♦ 269-657-2581**  
**TCHS is a 501(c)3 funded through grants and community support**

This report is also available at [www.tricountyhs.org](http://www.tricountyhs.org).

Approved by Board and Policy Council 7/23/2020