

Board Minutes

Thursday, August 28, 2025, 3:00 pm
Millburg Campus: 4821 North St, Millburg

Section #	
1.	<p>Welcome and Preliminaries – Carolyn Hanson Tour First; Tribute presented by Josh from Senator Nesbitt’s office.</p> <p>Brian called meeting to order 3:27pm</p> <ul style="list-style-type: none"> ● Board Members in Attendance: Brian Saxton (Chair), Arthur Havlicek (Vice-Chair), Linda Tinsley (Secretary), Danielle Persky, Kahli Lorenz (PC Chair) ● Guests in Attendance: Chanda Hillman (CEO), Laura Burtis (CFO), Kevin Wordelman (COO), Maureen Ovington (Development Director), Mandy Orlando (HS Education Director), Patti Masters (EHS Education Director), Ivette Bucio (Communications and Engagement Coordinator) <p>Quorum was met</p>
2.	<p>Approval of Agenda</p> <p>A. * Approval of Excused Absences – Kacee Danielle motioned; Kahli seconded. Motion carried.</p> <p>B. * New member Michael Mompremier – Banking experience and business solutions Linda motioned; Kahli seconded. Motion carried.</p> <p>C. * Approval of Agenda Letter C 990 addition to Board Decisions Kahli motioned; Arthur seconded. Motion carried. (Board Members can remove items from the consent agenda at this point)</p>
3.	<p>Consent Agenda Items (A consent agenda allows the board to approve all these items together without discussion or individual motions. Please be sure to review these items prior to the meeting)</p> <p>A. * Board Minutes – June Meeting</p> <p>B. * Director Reports – June/July – Millburg site is certified as a Nature Explore Classroom and a Monarch Waystation</p> <ol style="list-style-type: none"> a. HR Dashboard b. Family Services Report c. Development Report – Great FOF tours; led to new volunteers in BH <ol style="list-style-type: none"> i. \$5,000 additional from Carolyn ii. Presented at Niles Chamber which led to Lee and Representative Walberg visiting SMC d. Outcomes Report – showed progress in COR, School Readiness – high absenteeism in the summer

	<ul style="list-style-type: none"> C. * Data & IT Coordinator Job Description D. * Teacher Waiver – Janiya Wilson <p>Linda motioned; Kahli seconded. Motion carried.</p>
4.	<p>Report from the Finance Committee</p> <ul style="list-style-type: none"> A. * Finance Reports – June/July <ul style="list-style-type: none"> - Most significant concern is In-Kind <ul style="list-style-type: none"> a. In-Kind – YTD 600,000 and need 1.6 mil with six months left <p>Kahli motioned; Arthur seconded. Motion carried.</p>
5.	<p>Board Decisions (Motions)</p> <ul style="list-style-type: none"> A. * Program Information Report (PIR) Danielle motioned; Linda seconded. Motion carried. B. * Emergency Preparedness Plan Danielle motioned. Kahli seconded. Motion carried. C. * 990 <p>Arthur motioned; Kahli seconded. Motion carried.</p>
6.	<p>Board Communications</p> <ul style="list-style-type: none"> A. State and Federal Updates <ul style="list-style-type: none"> a. Representative Walberg indicated potential funding decrease b. House budget expected September 9 <p>Facility Update – Cass County</p>
7.	<p>Board Education</p> <ul style="list-style-type: none"> A. None
8.	<p>Board Process Review</p> <ul style="list-style-type: none"> A. Pleasure of the Floor
9.	<p>Executive Session</p> <ul style="list-style-type: none"> A. * CEO Performance Evaluation <ul style="list-style-type: none"> a. Approved by all members present
10.	<p>* Adjournment and Post Meeting Assignments Brian adjourned the meeting at 4:34pm</p>

Next Meeting Date: Thursday, October 23, 2025, 3:00 pm – Location, TBD

Flowers Early Learning Mission: *To build a future where children, families, and communities thrive.*